



Health and Safety Policy

Our Policy is to provide and maintain safe and healthy working conditions, equipment and systems of work for all our employees, and to provide such information, training and supervision as they need for this purpose. We also accept our responsibility for the health and safety of other people who may be affected by our activities including contractors, visitors, and members of the public.

Details of how we achieve this are set out in the IPS Health and Safety manual, but the key points are: -

1. All employees have a duty under the Health and Safety at Work Act 1974 and other relevant legislation, to take reasonable care for their own health and safety and that of others who may be affected by their acts or omissions whilst they are at work.
 - It is an offence for any employee to recklessly interfere with or misuse anything provided in the interests of their health, safety and welfare.
 - Employees must carry out their duties in line with the information, instruction, training and supervision that they have been given.
 - They must co-operate with their employer to enable them to carry out their health and safety duties; this includes reporting any concerns or near-misses to an appropriate manager.
2. IPS Ceramics will provide the information, equipment, instruction and training as is appropriate for each employee to safely perform their tasks.
3. The Directors of IPS Ceramics acknowledge their responsibility for all health and safety matters at work, however where appropriate competent person(s) will be appointed to assist management in carrying out some responsibilities or duties.
4. The monitoring of all aspects of health and safety is carried out via regular meetings of the IPS health and safety group. All employees (or their representatives) are welcome to attend any of these meetings to raise matters of health and safety.
5. Only by working together at all levels from operators to Directors can we achieve a safe and healthy working environment for all.
6. This policy will be reviewed at regular intervals and updated if necessary.

Signed  (Operations Director)

Date 08/08/2019